

Manteca Unified School District
District English Learner Advisory Committee (DELAC)
District Advisory Council for State and Federal Programs (DACSFP)
May 23, 2017

Present

Randi Sousa
Heather Thomson
Maria Ugaline
Jennifer Taylor
Maria L Damian
Maria Ines Anderson
Anita Tillotson
Kathleen Stevens
Emily Baker
Lisa McComas
Delfina Saenz
Brenda E. Virgen De Reyes
Maria Gonzalez
Rene Knapp
Kimberly Branson
Ileana Matas
Christie Newman

Tonya DeSpain
Indamar Avila
Yorelli Gonzalez
Guadalupe Cabadas
Antonia H. Ramos
Melissa Herrera
Inderjit Dhillon
Angeles Reyes
Gena King
Sandy del Mundo
Gladis Macias
Carmen Perry
Lisa Herrin
Beth Horton
Katie Cantu
Steve Souza
Margarita Mercado

Rosa Picon
Debbie Doyle
April Petersen
Michael Cowan
Christine Benson
Megan Peterson
Araceli Rodriguez
Greg Leland
Troy Fast
Denise Pasion
Dan Beukelman
Alison Ordner
Brad Harrison
Julie Smith
Leslie Agostini
Debbie Forte

Call to Order/Welcome

The meeting was called to order at 9:30 a.m. by Alison Ordner, DACSFP Chair Person and Rosa Picon, DELAC Chairperson. The head table introduced themselves, including Superintendent Jason Messer and Deputy Superintendent Roger Goatcher.

LCAP Questions to the Superintendent - 2017-2018 LCAP Draft Presentation

- Superintendent Jason Messer took questions from the committee per the California Education Code Section 52063. The committee was told that the answers would be posted on the district website by June 1, 2017. The committee was told that additional questions could be asked at musdlcap@musd.net.

Reading and Approval - DELAC Meeting Minutes from February 07, 2017 (Handout)

- Mrs. Picon asked the committee members to review the DELAC minutes from the previous meeting. There were no comments or questions. On a motion by Margarita Mercado and a second by Lisa Herrin the minutes were unanimously approved.

Reading and Approval - DACSFP Meeting Minutes from February 08, 2017 (Handout)

- Mrs. Ordner asked the committee members to review the DACSFP minutes from the previous meeting. There were no comments or questions. On a motion by Kimberly Branson and a second by Dan Beukelman the minutes were unanimously approved.

Cont. 2017-2018 LCAP Draft Presentation

- Mrs. Ordner and Mrs. Picon introduced Mrs. Forte to speak about the LCAP draft document and the LCAP At A Glance draft document.
- Mrs. Forte asked the committee members to look at the large LCAP draft document and advised them that the draft copy will go before the school board next month on June 6th and June 13th. The State of California amended the Education budget last week therefore, the budget will change within the LCAP before final submission and the changes will be posted to the website by 5:00 p.m. on June 2, 2017.
- Mrs. Forte thanked the committee for working so hard on the LCAP during the last year and reminded them that at a previous meeting they did an activity where they decided if the actions/services listed in the LCAP draft were items to be kept, changed, or deleted.

2017-2018 Spring Consolidated Application for Funding Categorical Aid Programs - Review & Discuss (Handout)

- Mrs. Ordner introduced Debbie Forte to speak about the 2017-2018 Spring Consolidated Application (Con App).
- Mrs. Forte reviewed the 2017-2018 Spring Consolidated Application for Funding Categorical Aid Programs with the committee members, page by page.

Page 1 2017-18 Certification of Assurances – Mr. Messer’s signature is on this page, promising that Manteca Unified School District will follow all the laws.

Page 2 2017-18 Protected Prayer Certification – Mr. Messer’s signature is on this page, promising that Manteca Unified School District will protect students’ rights to pray at school.

Page 3 2017-18 Application for Funding - The third bold title (Application for Categorical Programs) on the page, shows which federal programs for Manteca Unified School District will submit an application. Manteca Unified School District is applying for Title I Part A (federal funds helping schools with high poverty rates), Title II Part A (supports effective instruction), and Title III Part A (English Learners.)

Pages 4-6 2016-17 Title I, Part A Planned School Allocations – These two pages show the poverty levels for each school. For example, French Camp is the first school listed, because they have the highest poverty rate. The sixth column you shows they have a low-income amount of 84.67%. That measurement shows the number of free and reduced lunches.

Pages 7-8 2016-17 Other ESEA Nonprofit Private School Participation – These pages show that of the private schools listed, only St. Anthony’s will participate in Title I with Manteca Unified School District for this year.

Pages 9-10 2016-17 Title I, Part A Nonprofit Private School Student Demographics and Services – These pages show that six (6) students from St. Anthony’s received tutoring that were paid for with Title I funds. Manteca Unified School District is required to do that by law.

Pages 11-12 2016-17 Homeless Education Policy, Requirements, and Implementation – These pages show services for homeless students. Page 12 shows \$20,000 allocated for homeless students.

Page 13 2016-17 Title I, Part A School Funded Staff Report – This page shows the five (5) Title I schools this year and how many teachers sites pay for out of their site funds. For instance, French Camp pays for 2.5 teachers.

Page 14 2016-17 Title I, Part A School Program Improvement Activities – This page shows French Camp was in year 3 status for Program Improvement.

Page 15 2015-16 Title II, Part A Fiscal Year Expenditure Report, 24 Months – This page shows Title II expenditures, which was for teacher development. In twenty-four (24) months \$150,405 was on training teachers and \$363,197 to make class sizes smaller through Read 180.

Page 16 2016-17 Title II, Part A Fiscal Year Expenditure Report, 12 Months – This page shows Title II expenditures for teacher development. In twelve (12) months \$81,066 was spent on professional development for teachers, \$414 on test preparation training and/or materials, \$244,729 on class size reduction, \$11,617 on administrative and indirect costs, and \$779 on other allowable expenditures.

Pages 17-18 2016-17 Title II, Part A School Class Size Reduction Report – These pages show how many teachers at each elementary school were hired to reduce class sizes with Read 180.

Page 19 2015-16 Title III, Part A LEP Expenditure Report, 24 Months – This page shows how much Title III money which is for English learners was spent. \$307,288 on teacher salaries, \$71,804 on books/supplies, \$44,365 on services, and \$7,659 on administrative/indirect costs. When you combine the last two dollar amounts together, that shows our expenditures for Rosetta Stone.

Page 20 2016-17 Title III, Part A English Learner YTD Expenditure Report, 12 Months – This page shows additional expenditures for Title III funds.

Page 21 2016-17 Title III, Part A English Learner Nonprofit Private School Reimbursement – This page shows that no private schools requested or received Title III services.

Page 22 2017-18 Title I, Part A Nonprofit Private School Participation – This page shows that St. Anthony’s school has fifteen (15) students that qualify to receive Title I services.

Pages 23-24 2017-18 Nonprofit Private School Consultation – These pages show that the Department of Compensatory Education contacted the schools on these pages that are in our area and asked if they wanted to receive Title I services. Their responses are also shown.

Page 25 2017-18 Title III, Part A English Learner Student Program Subgrant Budget – This page shows the estimated budget for 2017-2018 for Title III. \$300,000 is budgeted to be spent on professional development activities, \$89,210 is budgeted for Rosetta Stone, and \$52,500 is budgeted for parent activities. The parent activities portion will be for a PIQE institute at every high school with their feeder schools and other trainings will be paid for that we have heard mentioned in our LCAP document and these meetings. Parents had requested more trainings.

Title III LEA Plan, Goal 2 Suggestions (Handout)

- Mrs. Forte asked the committee members to look at page 25 in the Consolidated Application that was just reviewed, along with the ESSA plan (Title III LEA Plan) and explained that together these two pages outline the achievement plan for English Learner students in 2017-2018. The goal is that English Learners be completely academically bilingual. Over the last two years Manteca Unified School District has purchased new English Learner curriculum for both elementary and high schools. Schools like Manteca High School are doing a program called Structures and Strategies to train their teachers across all subjects. Manteca Unified School District has English Learner literacy coaches at the high schools and program coordinators at the elementary schools, who are providing training on the best strategy for teaching English Learners. This year Manteca Unified School District is seeing so many more students reclassified to English proficient than has been seen in previous years. Mrs. Forte shared she was recently invited to French Camp where students received reclassification medals around their necks. French Camp reclassified thirty-three. Mrs. Forte said she saw a party being held at Shasta, they reclassified thirty-nine. Mrs. Forte reported that there are big numbers throughout the whole district. Mrs. Forte asked if any other schools wanted to call out the number of reclassified students that they have had this year. The response was as follows: Lathrop Elementary (fifty-two), Lathrop High School (41), East Union High School (31), Stella Brockman (31), and Golden West (19). We are still waiting for 3rd trimester grades so the numbers may go higher. Mrs. Forte said she remembered when she started that job three years ago that she assured parents that Manteca Unified School District had great teachers and that together a plan would be put in place to increase EL achievement. Mrs. Forte said that the parents can now see the results of that plan. Mrs. Forte thanked the parents for their support.

Question: How is the money (\$52,500) for parent involvement going to be spent?

Answer by Mrs. Forte: There is going to be a total of five (5) PIQE institutes next year and the schools are working together to setup the date and invite the parents. We will announce the dates at next DELAC meeting in the fall and schools will be recruiting parents. In addition, next year CUBE will be back in northern California and we hope to send parents again. Lathrop Elementary brought the CUBE program to their school (Project to Inspire) and they are hoping to bring it back to their school in August.

Question: Will everyone have PIQE or CUBE at their school?

Answer by Mrs. Forte: All parents will have access to PIQE and we are looking at resources regarding CUBE. We put aside money this year to be committed to parents. We will work hard to communicate to parents. When you get the automated phone calls from MUSD, please do not hang up.

- Mrs. Picon asked for a motion to approve the 2017-2018 Spring Consolidated Application for Funding Categorical Aid Programs and the Title III LEA Plan, Goal 2 documents and Mrs. Ordner asked for a vote to approve the motions. On a motion by Gladis Macias and a second by Brenda Virgen De Reyes the motion passed unanimously.

Reclassification Procedures (Handout)

- Mrs. Forte asked the committee members to turn to page 2 of the last handout for the Reclassification procedures for grades 9-12. Mrs. Forte stated that the high schools have asked for two more qualifications on the procedure, so that more students could be reclassified. The two additions are a Scholastic Reading Inventory score of 1,000 or above, or a Smarter Balanced Assessment in ELA/Lit. (state test that kids take in the spring) with a score of 3 or 4. The high schools requested that we add more measures, I would like to honor this request, but we do need your vote to pass this.
- On a motion by Maria Reyes and a second Yorelli Gonzales the vote passed unanimously.
- Mrs. Forte asked if anyone had any objections to moving the LCAP draft forward the way that it currently exists. There were no comments or questions. Mrs. Forte stated to the committee that if they had any questions, comments, or suggestions to let her know. Mrs. Forte thanked the committee for all their hard work this year.
- Mrs. Forte asked if the chair person for DELAC and/or DACSFP had anything that they would like to say for our last meeting of 2016-2017.
- Mrs. Ordner thanked everyone for their support and for letting her sit as the chair person for DACSFP.
- Mrs. Picon thanked everyone for their support.

Adjournment

- Mrs. Picon asked for a motion to adjourn the meeting. On a motion by Delfina Saenz and a second by Megan Peterson the motion passed unanimously.