



# Calla High School

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Principal

## CALLA HIGH SCHOOL MITIGATION PLAN

As students begin to return to school, student and staff safety is the number 1 priority of the administration and Safety Team at Calla High School.

The Safety Team, which is comprised of members of the School Site Committee, developed this mitigation plan with input from administration. Using the MUSD template, administration developed the plan to meet the specific needs of Calla High School.

The administration met with the head custodian to obtain his input on specific material needs for the site. The custodian, following directions from the administration, spent countless hours ensuring for the safe return of all staff. During this time, rooms were deep cleaned, washing stations installed, and every room is now equipped with hand sanitizers for staff and student use and also appropriate signs designating such things as “masks required, 6 ft social distancing, and wash your hands.”

Personal Protective Equipment (PPE) was ordered and distributed in accordance to District guidelines. Although most equipment is on site, there are a few items on back order but the District is aware of these items.

The Mitigation Plan was approved at the School Site Council Meeting on September 29, 2020. The Plan was then presented to staff on September 30, 2020. The Plan was explained by administration and questions/concerns answered.

The Calla High School Mitigation Plan is attached. This Plan is also posted on the school website for the parents and community to read.

## High School

### Plan for Implementation of CDC Guidelines

2020-2021

Social Distance Plan Arrival	Social Distance Plan Dismissal	Passing Periods	Protocol for sick student/staff	Visitors in Office
<p>*Entrance/Exit points clearly marked</p> <p>*Arrows on the ground indicating which way to proceed</p> <p>*Monitors assisting, prompting, reminding students to keep moving &amp; maintain social distance</p> <p><b>*ALL STUDENTS AND STAFF WILL BE REQUIRED TO TAKE THE DAILY SYMPTOM CHECK PRIOR TO ARRIVING ON CAMPUS</b> (This will be sent via email and/or text)</p>	<p>*Students will be advised to leave campus upon being dismissed</p> <p>*Staff in parking lot to remind students to keep moving</p> <p>*Gates unlocked and access allowed to increase exit points</p> <p>*All students to be off campus within 15 minutes of the final bell</p> <p>*Only students engaged in a scheduled after school activity will be allowed to remain on campus.</p>	<p>*Signs up to remind students not to congregate</p> <p>*Signs and staff to remind students to wear masks, and maintain social distance</p> <p>*Directional signage to advise students which way to move</p>	<p>Space for isolation other than health room</p> <p>*Health clerk or other designated clerical staff to call parent/guardian to pick up student.</p> <p>*Health services/attendance office to follow up with students who leave school sick</p> <p>*Health services advised of any reported positive COVID cases</p> <p>*WIP protocol to be followed</p> <p>*A student/staff member can return to school if they provide a negative test for SARS-CoV-2; OR • a healthcare provider has provided documentation that the symptoms are typical of their underlying chronic condition (e.g., allergies or asthma); OR • a healthcare provider has confirmed an alternative named diagnosis (e.g., Streptococcal pharyngitis, Cocksackie virus); OR • at least 10 days have passed since symptom onset with improvement of symptoms</p> <p>*Staff will be given a COVID test to use if needed</p>	<p>*All visitors to the campus check in at front office</p> <p>*Visitors allowed to enter buildings with appointment only or with permission of administration</p> <p>*Visitors to complete wellness check</p> <p>*Visitors required to wear a mask at all times on campus and comply with social distance protocols</p>

Social Distance for Students	Signs/Stickers for Social Distancing	Fire Drills / Lock Down procedures	Restroom procedures for students	Classroom Mitigation Procedures
<ul style="list-style-type: none"> <li>*Seating in cafeteria and outdoor areas reduced to encourage social distancing</li> <li>*Students will be 6ft. apart while waiting in food line</li> <li>*Bag lunches will be provided</li> <li>*Social Distancing is highly encouraged at all times during passing and breaks</li> </ul>	<ul style="list-style-type: none"> <li>*Signs around campus reminding students and staff of social distance protocol, mask requirements</li> <li>*Signs/arrows on campus to indicate entry and exit points</li> <li>*Signs to indicate handwashing stations</li> </ul>	<ul style="list-style-type: none"> <li>*Adhere to social distance protocol when conducting fire drill</li> <li>*Masks required</li> <li>*Student safety in the event of eminent danger is top priority</li> </ul>	<ul style="list-style-type: none"> <li>*Signs allowing no more than 2 students to enter a restroom at a time</li> <li>*All student restrooms open and available at all times during the school day</li> <li>*All restrooms sanitized by staff daily</li> <li>*All teachers required to keep a time stamped log of restroom use when student leaves the classroom</li> </ul>	<ul style="list-style-type: none"> <li>*Each teacher/classroom will have a bottle of Virex and towel</li> <li>*Students will be highly encouraged to assist in the sanitization of their personal workspace using disposable wipes</li> <li>*Air Scrubbers are installed in every classroom and office spaces where necessary</li> <li>*Student desks will be at least 3 ft. apart and teachers at least 6 ft. from students</li> </ul>

Social Distancing for Faculty during lunch	Social Distancing for Faculty during PLC meetings	Social Distancing for Faculty other meetings	Wearing Masks for Faculty	Wearing Masks for Students
<ul style="list-style-type: none"> <li>*Faculty lounge to have limited seating available</li> <li>*Signs requiring masks to enter and exit the building</li> <li>*Signs encouraging social distance protocol</li> </ul>	<ul style="list-style-type: none"> <li>*PLC meetings can be held both in person and via Teams</li> <li>*If a dept. elects to meet in person, they can also have a device in the room in the event that there is a staff member who would like to join via Teams</li> <li>*Staff will be reminded to follow social distance protocols when meeting in person</li> </ul>	<ul style="list-style-type: none"> <li>*Meetings to allow for social distance protocol.</li> <li>*Meetings held via Teams when social distancing not possible due to number of staff attending.</li> <li>*Masks required</li> </ul>	<ul style="list-style-type: none"> <li>*All faculty required to wear masks when social distancing is not possible.</li> <li>*Faculty to be provided with masks</li> <li>*District protocols to be followed at all times</li> <li>*For staff that come into routine contact with others, CDPH recommends the use of disposable 3- ply surgical masks, which are more effective than cloth face coverings. • This recommendation applies to staff not working with a stable group or cohort; I.e. office, front desk, and teachers or instructional aides who travel to classrooms for individual student support.</li> </ul>	<ul style="list-style-type: none"> <li>*Students will be required to wear masks at all times.</li> <li>*Masks provided to students</li> <li>*MUSD protocol will be followed at all times.</li> </ul>

Social Distancing for Sports / Conditioning Practices	After school Activities	Mitigation for Custodians	Mitigation for Office Staff	Admin Mitigation for walk thru / classroom visits
*Schools to follow regulations as set forth by SJPHD and MUSD guidelines	*Social distance protocols in effect at all times on campus. *Masks required when social distancing is not possible.	*Required to wear masks, use gloves, PPE etc. All Materials provided *If a case has been identified, the spaces where the case spent a large proportion of their time (e.g., classroom, or administrator's office if an administrator) should be disinfected.	*Provided with masks, plexiglass barriers, sanitizing wipes, gloves as needed *Social distancing required with seating/desk placement	*Administrators will visit both on Teams or in person *Social distancing protocols will be followed
Protocol for Parent/Counselor Meeting	Protocol for IEP / 504 Meeting	Protocol for SST	Protocol of IEP Testing	Protocol for Band / Choir
*Meetings scheduled electronically *1:1 meetings in person with PPE/masks, social distancing	*Meetings held via Teams *Meetings held in person upon parent request	*Meetings held via Teams	*1:1 testing *Masks, face shields, plexi glass barriers provided *Custodians to sanitize following assessment	*Encourage social distancing protocol *Encouraged to wear a mask when feasible/practical *Utilize outdoor space when possible.

**MONDAY**

**PERIOD 1**  
8:30 - 9:15

**PERIOD 2**  
9:20 - 10:05

**PERIOD 3**  
10:10 - 10:55

**PERIOD 4**  
11:00 - 11:45

**LUNCH**  
11:45 - 12:15

**PERIOD 5**  
12:20 - 1:05

**PERIOD 6**  
1:10 - 1:55

**PREP**  
1:55 - 3:45

**TUESDAY**

**PERIOD 1**  
8:30 - 9:15

**PERIOD 2**  
9:20 - 10:05

**PERIOD 3**  
10:10 - 10:55

**PERIOD 4**  
11:00 - 11:45

**LUNCH**  
11:45 - 12:15

**PERIOD 5**  
12:20 - 1:05

**PERIOD 6**  
1:10 - 1:55

**PREP**  
1:55 - 3:45

**WEDNESDAY**

**PERIOD 1**  
8:30 - 9:00

**PERIOD 2**  
9:05 - 9:35

**PERIOD 3**  
9:40 - 10:10

**PERIOD 4**  
10:15 - 10:45

**PERIOD 5**  
10:50 - 11:20

**PERIOD 6**  
11:25 - 11:55

**LUNCH**  
11:55 - 12:25

**PLC**  
12:30 - 1:30

**PREP**  
1:30 - 3:45

**THURSDAY**

**PERIOD 1**  
8:30 - 9:15

**PERIOD 2**  
9:20 - 10:05

**PERIOD 3**  
10:10 - 10:55

**PERIOD 4**  
11:00 - 11:45

**LUNCH**  
11:45 - 12:15

**PERIOD 5**  
12:20 - 1:05

**PERIOD 6**  
1:10 - 1:55

**PREP**  
1:55 - 3:45

**FRIDAY**

**PERIOD 1**  
8:30 - 9:15

**PERIOD 2**  
9:20 - 10:05

**PERIOD 3**  
10:10 - 10:55

**PERIOD 4**  
11:00 - 11:45

**LUNCH**  
11:45 - 12:15

**PERIOD 5**  
12:20 - 1:05

**PERIOD 6**  
1:10 - 1:55

**PREP**  
1:55 - 3:45

